

## **CEIBA FOUNDATION FOR TROPICAL CONSERVATION**

### **Research Application Instructions**

Students and scientists interested in conducting research in Ceiba Foundation reserves should submit the application materials listed below - incomplete applications will not be considered. Researchers are expected to comply with the regulations and guidelines described in this document, and online at [www.ceiba.org/research.htm](http://www.ceiba.org/research.htm) including the general responsibilities. While we will consider proposals on any relevant topic, we are particularly encouraging research related to orchid systematics, ecology and conservation, the ecology of the Spectacled Bear, montane and/or dry forest herpetofauna and avifauna, and the relationship between dry forest conservation and water quality. *Please note that researchers are responsible for obtaining the appropriate research/collection permits and visas from the government of Ecuador. Researchers will not be allowed to begin work at Ceiba sites until all appropriate permits and visas are obtained from Ecuador, so we urge you to begin the permitting process as soon as possible. Ceiba can provide you with guidance on the proper authorities with whom to correspond.*

To apply, send the following materials to Ceiba Foundation **no later than 45 days prior to your intended start date**. Applications should be mailed to the address below:

1. Ceiba research application (apply online - or fill out and send attached form).
2. Your CV (curriculum vitae) or resume.
3. A research abstract in Spanish - 500 words or less, briefly stating the objectives, hypotheses, methods and expected results of your research.
4. A 5-page max. research proposal (in English or Spanish) detailing background, objectives and hypotheses, methods, expected results, anticipated publications, schedule and sources of funding; please provide a thorough description of any collections, introductions or other manipulations you propose to make.
5. A \$25 non-refundable processing fee (check or money order in U.S. dollars).

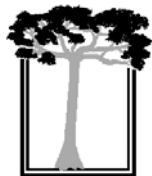
You may email or fax items 1-4, but we must receive your payment by regular mail or via our online donation system ([www.ceiba.org/donate.htm](http://www.ceiba.org/donate.htm)) before your application can be considered. *If you pay your processing fee online, we ask that you please check the box to pay the additional 2% service fee.* Applicants who are already in Ecuador may submit the materials and application fee in person to Ceiba's representative in Quito (contact Ceiba for details). Please send all materials to:

Ceiba Foundation for Tropical Conservation  
Volunteer & Research Coordinator  
1202 Williamson Street  
Madison, WI 53703 USA  
Tel: (608) 230-5550  
Fax: (608) 227-0141  
Email: [mail@ceiba.org](mailto:mail@ceiba.org)

You will be notified within 30 days of receipt of all your application materials if your research project has been approved - please plan your research schedule accordingly. Ceiba may suggest alterations or other conditions of approval to your project, for example, to minimize its impact on the site ecosystem.

### **Mission and Goals of Ceiba**

The Ceiba Foundation for Tropical Conservation is a non profit organization dedicated to the preservation and rehabilitation of tropical habitats, and the conservation of their plants and animals. Our mission is to sponsor scientific research, provide public education and support community-based actions that promote the conservation of ecosystem integrity and biodiversity. Ceiba's specific objectives are: 1) support community-based wildlife and habitat conservation efforts in tropical South and Central America, 2) implement resource management practices that maintain ecosystem integrity and biodiversity, 3) teach applied ecology and management principles in field courses, seminars and technical training workshops, 4) monitor the impacts of human land uses on ecosystems, habitats and species diversity, and 5) facilitate communication between conservation organizations, farmers, scientists, and resource managers.



**CEIBA FOUNDATION FOR  
TROPICAL CONSERVATION**  
**Research Application Form**

**Mail, fax, or email to:**

Ceiba Foundation  
1202 Williamson St.  
Madison, WI 53703  
Tel: 608-230-5550, Fax: 608-227-0141  
Email: mail@ceiba.org

*Please type or print legibly in blue or black ink. Complete all items and return to Ceiba by mail, fax or email.*

Full Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Institution Name: \_\_\_\_\_

Departmental Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Title of Proposed Research: \_\_\_\_\_

\_\_\_\_\_

Location(s) of Proposed Research (check all that apply):

Pahuma Orchid Reserve, Ecuador

Lalo Loor Dry Forest Reserve, Ecuador

Other sites, please specify: \_\_\_\_\_

Start Date (month/day/year): \_\_\_\_\_ End Date: \_\_\_\_\_

Indicate Status:

<input type="checkbox"/>	Professor / Ph.D.
<input type="checkbox"/>	Ph.D. student
<input type="checkbox"/>	Master's student
<input type="checkbox"/>	Undergraduate
<input type="checkbox"/>	Other, specify:

Is this research being conducted to fulfill your degree requirements (circle one)?    Yes            No

If yes, give name, department, email and phone of your thesis advisor. If no, give the reason for your proposed research.

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Will you require on-site food and lodging? (*circle one*)            Yes            No

Funding sources and amounts (indicate funds received and proposals pending):

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### **ADDITIONAL INFORMATION**

Your home address (including country): \_\_\_\_\_

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Home phone: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Sex:      Female                      Male

Emergency Contact (name, relationship, address, phone, email): \_\_\_\_\_

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Do you speak spanish? Please indicate your skill level for speaking, reading and writing.

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## **PROJECT SUMMARY**

In the space below, please give a 3-4 sentence summary of the research you propose.

## **REFERENCES**

In the space below or on the back of this form, please provide the name, address, phone number and email of two references who would be able to comment on you and your proposed research.

**It is the responsibility of all researchers to obtain any necessary research and/or collection permits for conducting research in Ecuador.**

*I certify that the information provided above is true and correct. I have read the Guidelines and Conditions for Researchers and agree to the terms therein. I understand that my application will not be given full consideration until all required application materials are received by CFTC.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_